BSB60720

Advanced Diploma of
Program Management

About this course

Take your project management skills to the next level by learning how to manage programs; that is, groups of related projects. Build your skills in executing programs, developing contractual agreements, engaging in collaborative alliances and more. If you're a graduate of the Diploma of Project Management, or looking to advance your project management career, this could be a good course for you.

What will I learn?

- Learn how to negotiate program requirements with key stakeholders
- Build your skills in implementing governance requirements, including by using management control systems for decision making and monitoring the program against objectives
- Discover how to identify expected short-term and long-term program benefits and trade-offs, and discuss these with key stakeholders
- Gain skills in developing contractual arrangements between clients and vendors and monitoring performance against agreed criteria
- Learn how to manage program risks by using risk management plans and monitoring risk at agreed intervals
- Develop your skills in effectively engaging stakeholders and assessing stakeholder effectiveness in a program

Career Opportunities

- Program Manager
- Program Coordinator
- Program Director
- Project Management Section Le
- Project Manager
- Project Director

What are the entry requirements

- Have completed Australian Year 12 or equivalent
- IELTS 6.0 English language equivalence if a non-native English speaker
- Be at least 18 years of age
- Have technological literacy (ability to use and access a computer with word processing applications)
- Entry to this course is limited to those who have:
- Completed the BSB50820 Diploma of Project Management; or BSB51415 Diploma of Project Management (or a superseded equivalent version), OR Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise. Make sure you upload evidence of your work experience when completing your online application, such as copy of your current resume.

Course Overview

Qualification
Advanced Diploma

CRICOS code
104061M

Study mode
Blended learning

Duration
52

Units
12 Units of Competency

Course Units

Unit code	Unit name	What you'll learn
BSBPMG630	Enable program execution	In this unit, you'll explore how to establishprogram parameters, including defining scope, timelines, budgets and client expectations. You'lllearn how to identify a program execution approach, establish program governance and review program execution.
BSBPMG637	Engage in collaborative alliances	Jump into the world of collaborative alliances, where partnerships are made between organisations and other businesses, companies, organisations and individuals. In this unit, you'll learn how to identify opportunities for collaboration, establish formal agreements and make variations to those agreements as needed.
ICTICT612	Develop contracts and manage contract performance	Learn how to negotiate and document contractual arrangements between clients and vendors. Then monitor and manage performance against agreed contractual obligations. By the end of this unit, you'll be able to document contract boundaries, respond to unsatisfactory vendor performance and propose recommendations for contractual variations.
BSBPMG633	Provide leadership for the program	In this unit, you'll build key leadership skills that will empower you to more effectively lead programs. You'll explore a range of strategies that can be used motivate and inspire individuals to work constructively. You'll learn how to set behavioural expectations for project managers, coach various stakeholders, encourage socially responsible practices and more.
BSBPMG635	Implement program governance	Discover how to establish and implement effective program governance approaches. Learn how to confirm decision making roles and use strategies to manage complex priorities and competing demands. By the end of this unit, you'll be equipped to generate audit documentation, monitor process efficiency, report on complianceand implement program support protocols.
BSBPMG634	Facilitate stakeholder engagement	In this unit, you'll explore how to use different communication approaches in different stakeholder contexts. You'll build your ability to influence ongoing stakeholder commitment and navigate evolving stakeholder interests. You'll also learn how to conduct introspective assessments of stakeholder effectiveness and develop plans for future stakeholder interactions.

Course Units

Unit code	Unit name	What you'll learn
BSBPMG636	Manage benefits	Discover how to manage the benefits of programs.Grow your understanding of different types of program benefits and different benefit delivery models. Also gain practical skills in ensuring that program benefits are identified and that they are realised when and as expected.
BSBLDR601	Lead and manage organisational change	Dive into the important world of change management. Discover how to analyse a major operational change, including its requirements, risks and opportunities. Then develop, implementand evaluate a change management strategy.
BSBPMG632	Manage program risk	Discover how to direct the planning of program risk management, including selecting a program risk methodology and mentoring project managers. Also learn how to manage program risk, and assess program risk management outcomes.
BSBCRT611	Apply critical thinking for complex problem solving	Build your skills in developing solutions to complex business issues. In this unit, you'll discover how you can use problem solving frameworks to develop structured and innovative solutions. You'llalso gain hands-on skills in facilitating ideation sessions, preparing solution briefs and developing feedback registers.
BSBPEF502	Develop and use emotional intelligence	Grow your ability to improve your own emotional intelligence, including your ability to recogniseother people's emotions and respond with empathy. In this unit, you'll explore how you can recognise and manage your own emotions at work. You'll also develop your skills in being adaptable when interacting with others and considering the emotions of others when making decisions.
PSPMGT006	Develop a business case	Build your skills in developing persuasive business cases for programs. Learn how to establish a business problem, conduct market analysis and examine potential solutions. Also develop your ability to select suitable options and justify your recommendations to stakeholders.